DATE: 1 December 196

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# Office Memorandum • UNITED STATES GOVERNMENT

то : Director of Training

FROM : Plans and Policy Staff

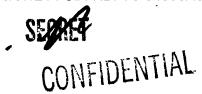
SUBJECT: Weekly Activity Report #48

### 1. Covert Action Seminar

25X1 As directed by DTR, on 23 November C/PPS discussed with OS/TR, the CA Staff requirement 25X1 in the underdeveloped / 25X1 for a proposed seminar It is under-25X1 areas will report on this preliminary meeting in greater stood that detail. (The main points were passed on orally to the DDTR on 23 Novemwill draft a formal 25X1 ber.) After further discussion, proposal for the desired seminar. 2. Possible China Activity Training Requirement

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To repeat, the course would be aimed at both FE and other division and staff personnel having China operational or intelligence collection and reporting responsibilities.

FE/China understand that they would have to contribute to the instruction; however, it seems to PPS that OTR can make a substantial contribution to such a set of courses, particularly since so many OTR instructors have had China experience or studies of one type or another.

#### 3. Emergency Training Site

On 30 November,

at present.

On 23 November	conferred with	25 <b>X</b> 1
CIA Emergency Officer, with respect to a possible emergency		25X1
training site to be used	No specific infor-	25 <b>X</b> 1
mation was obtained, and it was	agreed that they would next contact the	
Real Estate and Construction Division, Office of Logistics.		
4. Meeting with Representatives of WH/4 and DD/S		
On 25 November 1	conferred with representa-	25 <b>X</b> 1
tives of WH/4 and DD/S on matters that have been reported to the Director		
of Training.		
5. <u>Training of Blind Linguists</u>		
0.00 %		25 <b>X</b> 1
On 29 November Messrs.	conferred	051/4
with Messrs.	of OCI with respect to OCI's project	25 <b>X</b> 1
for the training of blind linguists. The primary purpose of the meeting was		
to obtain additional information concerning the project which might bear		
<del>-</del>	mponent of CIA should be responsible for	
its production phase, administrat		25 <b>X</b> 1
budgeting for the project. The OTR representatives remained convinced		
that the Director of Training should be involved only to the extent of keeping		
informed for possible gains of professional knowledge, and of offering certain		
technical assistance if required (e.g., accomplishment of assessments).		
It was recommended that the DD/S be briefed as to the status of discussions.		
6. Scheduling of Courses and Language Tests		

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requested that PPS investigate

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the possibility that specific committed schedulings of certain OTR courses and language testing sessions might be extended further into the future than



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### 7. Federal Woman's Award 25X1 On 30 November, Office of the DD/S, in developing a final draft of a paper proposing 25X1 for the 25X1 Federal Woman's Award. and others in OTR developed most of the material in this paper. 8. DD/S Response to the IG Survey of the CIA Training Program On 30 November the final version of the DD/S response to the Inspector General's Survey of the CIA Training Program was completed and was signed by the DD/S. 9. WH/4 Special Staff Meeting 25X1 On 1 December attended the WH/4 special staff meeting, and reported its substance to the Deputy Director of Training. 10. Guidelines for Effective Teaching The Guidelines for Effective Teaching was submitted to DDTR and DTR for comments and approval for publication. 11. Personnel 25X1 is attending the Clandestine Services Review course, 28 November - 9 December. 25X1 is attending the Covert Action Operations course, 28 November - 16 December. 25X1

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